



**RAJA PEARY MOHAN COLLEGE, UTTARPARA**  
**HOOGHLY, WEST BENGAL, PIN- 712 258**  
Phone No.: 2663 0881, Fax: 26634155 website: [www.rpmcollege.org](http://www.rpmcollege.org)  
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Ref No.

Dated: 27.07.2023

## **NOTICE**

Candidates who admitted in B.A./B.Sc./B.Com. 1<sup>st</sup> Semester Degree Courses for the Session: 2023-24 and cancelled their admission within **15th September, 2023**, have to submit the filled-in application form along with all the requisite documents to the College Office on or before **16th September, 2023** to get the admissible refund of Admission Fees.

Application for refund of Admission Fees, if applicable, on account of Cancellation of Admission will not be entertained beyond **16th September, 2023**.

Refund of Admission Fees, after scrutiny of all such Applications received within the stipulated date, will commence from **20th November, 2023**.

If anyone does not receive the refund amount within 7(seven) working days from 20th November, 2023 then he/she must bring it to the notice of College Authority on or before **30th November, 2023** failing which no claim for refund will be entertained.

Sd/-  
Principal  
Raja Peary Mohan College  
Uttarpara, Hooghly

To  
The Principal  
Raja Peary Mohan College  
Uttarpara, Hooghly

**Sub: Cancellation of Admission & Refund of Admission Fees**

Respected Sir,

I was admitted to your College in 1<sup>st</sup> Semester Course for the session 2023-24 and cancelled my admission on..... I therefore request you to make necessary arrangement so that I can get the refund of my Admission Fees as early as possible. The following is the details of my online admission:

1. Name :
2. Date of Birth:
3. Application No. :
4. Stream: B.A/B.Sc/B.Com (Honours / General):
5. Honours Subject (if Applicable):
6. Amount of Admission Fee:
7. Payment Gateway Used: Atom/Razorpay:
8. Date of Payment:
9. Transaction ID:
10. Date of Online Admission Cancellation :
11. Bank Account Number(for Refund):  
(Only Candidate/Father/ Mother)
12. IFSC code:

The following documents are attached along with the Application:

1. Photocopy of Admission Fee Payment Receipt
2. Photocopy of Cancelled Cheque & First Page of Bank Passbook

Yours faithfully,

Date:

Signature of the Candidate

Signature of the Father/Mother